



PET POLICY AND PROCEDURE

This policy and procedure applies to all Tonic residents and prospective residents.

Policy principles

Permission is required to have a pet(s) living within our properties, as Tonic recognises the benefits of having pets as they enhance wellbeing, and permission will not be unreasonably withheld. Pet(s) access may be restricted in communal and staff areas for safety reasons, allergies and/or phobias/anxiety.

Factors that will be taken into consideration when making our decision include (but are not limited to):

- the type of property and pet and possible impact on neighbours;
- where there is a head-lease, any covenants binding the lease; and
- any restrictions imposed by any third-party agreements for the property.

Permission granted for one type of pet does not constitute permission for all pets.

Permission is not needed for temporary care or stays of animals at our properties that are less than a week in length, but we request that a member of Tonic staff is informed of the animal type and breed. Any stays longer than a week, have to be applied for via Tonic's Pet Application.

Permission may be withdrawn if the pet(s) causes or leads to anti-social behaviour or breach of the lease.

We do not consider support, assistance or service animals to be pets, and therefore our consent is not required to keep an animal that falls under this remit, however, we do require to be informed in advance if one of our leaseholders/tenants or a member

of their household intends to apply for a support, assistance or service animal, so that we can ensure 'reasonable adjustments' are made. We will also require evidence that the animal is an accredited service, assistance or support animal. Should evidence not be provided the animal will be considered as a pet.

If Tonic suspects neglect, cruelty or violence to a pet by one of our leaseholders/tenants or a member of their household, we have a duty to report this to the RSPCA. If we witness first hand, abuse, violence or mistreatment of a pet, we will phone the police.

Legislation

The following Acts and regulations have been taken into consideration in the creation of the Pets Policy.

- Housing Act 1985 and 1988
- Control of Dogs Order 1992
- Environmental Protection Act 1990
- Animal Welfare Act 2006
- Dangerous Dogs Act 1989 and 1991
- Dogs Act 1871
- Dangerous Wild Animals Act 1976
- Metropolitan Police Act 1839 and Town Police Clauses Act 1847
- Offences Against the Person Act 1861

More information can be found at <https://www.gov.uk/caring-for-pets>

Application for permission for a pet

The attached application form must be completed by Tonic residents or applicants wishing to become residents who have pets that they wish to move in with them. The application form should be submitted to a Tonic staff member. The application will be considered and a decision made within 10 working days. This may require discussion and agreement of a third party if applicable to the property. Customers may be asked to bring their pet for an interview if requested.

Appeals and complaints

Any applicant or leaseholder who feels that they have not been treated fairly in accordance with this policy can appeal to the Board.

Policy review

The board will review this policy every two years.

Signed 20th March 2023



Pet Application Form

Applicant Details	
Name:	
Address:	

Have you or any member of your household been denied to keep a pet in the past?	Yes/ No
Have you or any member of your household ever been prosecuted for any offence against an animal?	Yes/ No
If you answered yes to either of these questions please provide details:	

Pet Details		
Name of Pet:		
Type of Pet (e.g. Dog, Cat, Bird):		
Breed:		
Age:		
Sex:	Female	Male
Neutered:	Yes	Date: No
Colour: (Be specific)		
Body Weight (kgs):		
Microchip Number:		
Owner name: <i>(if different from applicant)</i>		
Owner contact information: <i>(if different from applicant)</i>	Phone: Email: Address:	
Is a licence required:	No	Yes
If yes, please give details of licence:		
Date licence obtained:		

Name of Vets:	
Address of Vets:	
Telephone of Vets:	

Conditions of Consent
<p>All pets and/or animals must be kept under control at all times and not allowed to cause a nuisance or annoyance to your neighbours, visitors, staff or any other members of the public.</p> <p>All pets and/or animals must be looked after in a responsible manner and in line with your lease and Tonic Housing Association Limited's Pet Policy. Failure to comply with these conditions will be considered as a breach of your lease and you may be asked to rehome your/the animal.</p>

Declaration
<p>I confirm I have read and understood the Pet Policy. I undertake to comply with Tonic Housing Association Limited's Pet Policy and the terms of my lease at all times. I understand that if I breach these conditions, I may be required to rehome my pet or the pet in my care, or have actions taken against my lease.</p> <p>I understand that having a pet and/or animal is a privilege and not a right, and that permission can be withdrawn by Tonic Housing Association Limited at any time. I understand that I am responsible for my pet and/or animal and will ensure that they do not cause nuisance to my neighbours, staff or the community. I also understand that irresponsible owners will be reported to the RSPCA and will not be allowed to keep pets and/or animals of any kind.</p>

Applicant's Signature		
Name:	Signed:	Date: / /
Name:	Signed:	Date: / /

Please return this form to Tonic.

***You will receive a written response within 10 working days agreeing or refusing your application.**

**Unless you are applying for a Tonic property, in this case, we will respond to your Pet Application as a part of your Reservation confirmation. Please also note your address as the property at Bankhouse you are applying for.*